



## PERSONNEL SPECIFICATION

### Head of Irish

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications/Training</b>	<p>A recognised teaching qualification</p> <p>A relevant Hons Degree</p> <p>2 years teaching experience</p>	<p>Experience of teaching at all key stages of the 11-18 Curriculum.</p>
<b>Experience/Knowledge</b>	<p>A minimum of two years teaching experience in post-primary sector</p> <p>Commitment to enhancing pupil progress, achievement and participation</p> <p>Proven record of success and achievement in organisation of work and/or events</p> <p>Experience of contribution to policy development, action planning, monitoring and evaluation</p>	<p>Experience of leading staff successfully towards agreed goals. Proven ability in managing or contributing to curricular or staff development.</p>
<p><b>SKILLS:</b></p> <p><b>Management</b></p> <p><b>Communication</b></p> <p><b>Organisational</b></p> <p><b>Interpersonal</b></p>	<p>Experience of setting targets, planning effectively and seeing tasks through successfully within agreed timescales;</p> <p>Ability to provide constructive feedback;</p> <p>Ability to make informed decisions and communicate effectively.</p> <p>High level written/oral communication presentation skills;</p> <p>Positive impact on others - energising/charisma.</p> <p>Ability to co-ordinate a range of activities simultaneously;</p> <p>Methodical approach to organisation of tasks;</p> <p>Ability to plan, prioritise and schedule effectively.</p> <p>Ability to motivate others and involve them in accomplishment of tasks;</p> <p>Ability to value contribution of others;</p> <p>Ability to perceive needs and concerns from differing viewpoints.</p>	

	<b>Essential</b>	<b>Desirable</b>
<b>Personal Qualities</b>	<p>Loyalty and commitment to ethos and aims of the school;</p> <p>Role model for staff of personal and professional competence;</p> <p>Confident and competent demeanour and approach;</p> <p>Able to work under pressure;</p> <p>Flexible disposition - able to influence and achieve introduction of change - for the good of the department and ultimately the school;</p> <p>Ability to inspire and lead by example;</p> <p>Vision;</p> <p>Enthusiasm.</p>	

**[May 2019]**