

## PERSONNEL SPECIFICATION

**Post:** Classroom Assistant (Temporary, One Year)

**School:** St Mary's Christian Brothers' Grammar School

**Reporting to:** Pastoral Vice Principal, SENCO, Director of Corporate Services

FACTORS	ESSENTIAL	DESIRABLE
<b>1. Qualifications</b>	GCSE profile with 5 passes (A*-C) or equivalent including English Language and Mathematics.	Professional qualification in Education.
<b>2. Knowledge / Experience</b>		<p>Previous experience of working as a Classroom Assistant.</p> <p>Knowledge of special needs requirement(s).</p>
<b>3. Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Enthusiasm;</li> <li>• Flexibility;</li> <li>• Reliability;</li> <li>• Empathy;</li> <li>• Creativity;</li> <li>• Initiative;</li> <li>• Team player;</li> <li>• Commitment to pastoral ethos.</li> </ul>	
<b>4. Special Aptitudes</b>	<p>Good interpersonal skills.</p> <p>Commitment to child-focused work.</p> <p>Good communication skills.</p>	

[May 2019]